

Coláiste Fhearghail Naofa

0505 46357
admin@stfc.ie
www.stfergalscollege.ie

St Fergal's College
Rathdowney
Co Laois

Enrolment Form: Transfer from another school

Course: _____ **Year:** _____

Surname: _____ **Forenames:** _____

Address: _____

Date of Birth: _____ **PPS number:** _____

County/Country of Birth: _____ **Religion:** _____

Current School _____

Family Details

Position in family: _____ **Brothers/sisters already in this school:** _____

Father/Guardian: _____ **Mother/Guardian:** _____

Address: _____ **Address:** _____

Phone: _____ **Phone:** _____

Mothers maiden name: _____

Member of the Travelling Community: Yes/ No **Medical Card:** Yes/No

Medical Details

Family Doctor: _____

Phone No: _____

Is your child on medication for any illness? Yes / No

If yes, please give details:

Educational Details

Has your child an exemption from Irish?

Yes / No

Date granted:

(Please attach copy of exemption)

Has your child been assessed for:

(a) Learning difficulties?

Yes / No

(b) Behavioural difficulties?

Yes / No

If yes, please give details:

(Please attach copies of reports or supply same as soon as possible).

Please give reasons for applying to transfer to St Fergal's College:

Please list preferred optional subjects (4) for this year:

i) _____

ii) _____

iii) _____

iv) _____

Declaration by Parent / Guardian:

We understand that acceptance of the Code of Behaviour of St Fergal's College is a condition of enrolment. We agree to support the code and ensure our child abides by it.

Parent / Guardian:_____

Parent / Guardian:_____

Date:_____

Date:_____

Declaration by Student:

I accept and agree to follow the Code of Behaviour of St Fergal's College.

Student:_____

Date:_____

Please note: all transfer applications must be approved by the Board of Management.

Personal Data on this Form

Laois and Offaly Education & Training Board (LOETB) is registered as a Data Controller under the Data Protection Acts 1988 and 2003. The personal data supplied on this application form is required for the purposes of student enrolment, registration, administration, child welfare and to fulfil our other legal obligations, including the election of parent/guardian representatives to the ETB under the Education & Training Boards Act 2013. Contact details will also be used to notify you of school/ETB events or activities. While the information provided will generally be treated as confidential to LOETB, from time to time it may be necessary for us to exchange personal data on a confidential basis, where we are legally required to do so, with other bodies including the Department of Education & Skills, the Department of Social & Family Affairs, An Garda Síochána, the Health Service Executive, the National Educational Welfare Board or with another school (where the student is transferring). We rely on parents/guardians to provide us with accurate and complete information and to update us in relation to any change in the information provided. Should you wish to update or access your/your child's personal data you should write to the school Principal.

Data Protection Policy of Laois and Offaly Education & Training Board

A copy of the full Data Protection Policy of Laois and Offaly Education and Training Board is available at www.loetb.ie or on request from The CEO, LOETB Admin Offices, Ridge Road, Portlaoise, Co. Laois.]

Photographs of Students

The school maintains a database of photographs of school events held over years. It has become customary to take photos of students engaged in activities and events in the interest of creating a pictorial as well as historical record of life at the school. Photographs may be published on our school website or in brochures, newsletters, local and national newspapers and similar school-related productions. In the case of website photographs, student names will not be recorded with the picture. If you or your child wish to have his/her photograph removed from the school website at any time you should write to the school Principal.

Consent

If you would prefer not to have your child's photograph taken and included in such records, please tick here ☐

Signed: _____
(Parent/Guardian)

(Parent/Guardian)

Date: _____

Date: _____

Consent Form for Sensitive Personal Data for the School's October Return to the Department of Education and Skills

Certain sensitive personal data which the Department asks post-primary schools to furnish via the "Annual Post-Primary School October Return/Examination Entries" process requires your written consent for your child's school to record this information and for the school to forward this information to the Department for purposes as outlined in circular 0047/2010 a copy which is available at www.education.ie or on request from your child's school.

Please note that the reference to "you" in this consent form means a parent or a guardian of a student, or a student aged 18 years and over who is attending a recognised post-primary school.

Please enter the following details in BLOCK CAPITALS

Name of School: **St Fergal's College**

Name of Parent/Guardian: _____

Name of Student: _____

Class /year of student: _____

1. Do you or your child possess a medical card? YES NO
(Please CIRCLE the appropriate answer)

2. Is your child a member of the Traveller Community *? YES NO
(Please CIRCLE the appropriate answer)

* "Traveller Community" means the community of people who are commonly called Travellers and who are identified (both by themselves and others) as people with a shared history, culture and traditions including, historically, a nomadic way of life on the island of Ireland. Section 2(1) of the Equal Status Act, 2000

Signed: _____ Date: _____
Parent/Guardian/Student

Please complete this form and return to the school. This form will be retained and will be made available for inspection by authorised officers of the Department or from the Office of the Data Protection Commissioner.